



**INVITING APPLICATIONS FROM ELIGIBLE ITI/DIPLOMA CANDIDATES FOR PREPARATORY COURSE AT KIIT, BHUBANESWAR  
(A TRAINING PROGRAMME UNDER EMPLOYABILITY & SKILL ENHANCEMENT)**

Applications are invited from the interested eligible underprivileged candidates from residents of direct impact zones of RSP only i.e. Bisra Revenue Block, Kuarmunda Revenue Block, Nuagaon Revenue Block, Lathikata Revenue Block of Sundargarh District, Rourkela Municipality, Rourkela Industrial Township area and Resettlement Colonies of RSP in the State of Odisha for a Preparatory Course at KIIT, Bhubaneswar to enhance their competence for employability.

**ELIGIBILITY CRITERIA (as on 28<sup>th</sup> May 2023):**

Name of Programme	No. of seats	Maximum Age of the Candidate	QUALIFICATION	Details of the Programme
Preparatory Course	30	General: 25 Yrs OBC/SEBC: 28 Yrs SC/ST: 30 Yrs	Must be a Matriculate and must have passed ITI (2 years duration) in the trades of <b>Electrician/Fitter/Machinist</b> from a Govt. recognized institute.	1) Duration: 6 Months 2) It is a residential programme 3) Expenses towards the <b>Preparatory Course</b> viz. lodging, fooding etc. shall be borne by SAIL, RSP. 4) Stipend @Rs.1000/- per month during the course period.
	30	General: 25 Yrs OBC/SEBC: 28 Yrs SC/ST: 30 Yrs	Must be a Matriculate and must have passed Diploma in Engineering (3 years for regular course & 2 yrs for lateral entry) in the trades of <b>Electrical/ Mechanical/ Civil/ Instrumentation</b> from a Govt. recognized institute.	1) Duration: 6 Months 2) It is a residential programme 3) Expenses towards the <b>Preparatory Course</b> viz. lodging, fooding etc. shall be borne by SAIL, RSP. 4) Stipend @Rs.1000/- per month during the course period.

**The above Preparatory Course is only for enhancing competence for employability and not for claiming employment in future in SAIL, RSP.**

*Interested candidates can apply by submitting their applications in prescribed format attached (ANNEXURE-I) along with the copy of requisite testimonies as stated below to **GM (CSR) through Post/ Drop Box** placed at Room No 07, Institute of Peripheral Development (IPD), CSR Office Complex, Sector-20, Rourkela, Odisha.*

1. Recent passport size photograph (Self attested).
2. All Educational Certificates & Mark sheets from Matric onwards.
3. Caste Certificate issued by competent authority in case of SC/ST/OBC/SEBC candidates.
4. Residential Certificate.
5. Aadhar Card.
6. Income Certificate (2021-22 or 2022-23)/ Ration card/ BPL card.
7. Declaration of the Candidate that he/she is not engaged in any gainful employment.

*Selection of candidates shall be done on the basis of their marks secured in ITI/Diploma. In case of a tie, marks in Matriculation shall be taken into account and in case of a tie in Matriculation marks as well, DOB shall be taken into account i.e. candidate with an older DOB shall be selected. In case of further tie, selection shall be done by draw of lots.*

**Incomplete applications or application without self attested photocopies or not fulfilling eligibility criteria as prescribed in the advertisement shall be rejected.**

**LAST DATE OF RECEIPT OF APPLICATION at CSR OFFICE IS 17<sup>TH</sup> JUNE 2023**

**NB:** Preference shall be given to ST candidates from residents of direct impact zones of RSP only. In case of non-availability of sufficient number of ST candidates, preference shall be given to SC candidates and thereafter to other candidates. The authority reserves the right to add, delete, modify or cancel this advertisement.

AGM (CSR)



## RSP :: CSR

**APPLICATION FORMAT FOR PREPARATORY COURSE AT KIIT, BHUBANESWAR**  
**[For ADVERTISEMENT NO:Ref. No: CSR/2023-24/084 Dated 28<sup>th</sup> May 2023]**  
**(TO BE FILLED IN BLOCK CAPITAL LETTERS)**

To,  
 General Manager,  
 Corporate Social Responsibility Department  
 SAIL, Rourkela Steel Plant,  
 Institute for Peripheral Development, Sector-20, Rourkela – 769005, Odisha

Enclose two self-attested passport size colour photographs of the candidate. One photograph to be pasted in this space.

Dear Sir/Madam,

With reference to the Advertisement vide Ref. No: CSR/2023-24/084 Dated 28<sup>th</sup> May 2023, regarding Preparatory Course at KIIT, Bhubaneswar for enhancing competence for employability in respect of interested eligible underprivileged candidates from residents of direct impact zones of RSP only i.e. Bisra Revenue Block, Kuarmunda Revenue Block, Nuagaon Revenue Block, Lathikata Revenue Block of Sundargarh District, Rourkela Municipality, Rourkela Industrial Township area and Resettlement Colonies of RSP in the State of Odisha, I hereby submit my application along with details as follows :

PARTICULARS OF THE CANDIDATE				
NAME IN FULL:			SEX (MALE / FEMALE):	
DATE OF BIRTH: In figures - In Words -			CATEGORY (SC / ST / OBC / SEBC): (Attach attested copy of caste certificate)	
PERMANENT ADDRESS:		ADDRESS FOR CORRESPONDENCE:		BANK ACCOUNT DETAILS
PIN CODE:		PIN CODE –		A/c No.:
BLOCK:		PHONE/MOBILE NO:		Name of the Bank:
(Attach attested copy of residential certificate)		EMAIL ID:		IFSC code:
				Branch Address:
WHETHER FATHER/MOTHER IS/ARE WORKING IN ANY PSU/GOVERNMENT/ ANY REPUTED ORGANISATION (YES/NO):				
EDUCATIONAL PARTICULARS OF THE CANDIDATE				
Examination	Year of Passing	Percentage of Marks obtained	Board/Council/University	PROFESSIONAL COURSE PRESENTLY PURSUING IF ANY: NAME OF THE COURSE:
				INSTITUTE/UNIVERSITY:
				DURATION OF COURSE:
				DATE OF JOINING COURSE: (Attach bona-fide/continuation certificate)
(Attach attested copies of mark-sheets)				
PARTICULARS OF THE PARENTS				
FATHER			MOTHER	
NAME IN FULL:			NAME IN FULL:	
OCCUPATION:			OCCUPATION:	
NAME & ADDRESS OF EMPLOYER, IF ANY:			NAME & ADDRESS OF EMPLOYER, IF ANY:	
ANNUAL INCOME FROM ALL SOURCES: FATHER – Rs.			MOTHER – Rs.	
(Attach attested copies of income certificates of parents for the financial year 2021-22 or 2022-23)				
DECLARATIONS BY CANDIDATE & PARENTS				
I hereby undertake that the information furnished above is true to the best of my knowledge and belief. In the event of any of the information found to be incorrect at any stage, my candidature shall stand cancelled and action as deemed fit may be taken.				
Date:			SIGNATURE OF THE CANDIDATE	
Place:				
I/We hereby undertake that the information furnished above is true to the best of my/our knowledge and belief. In the event of any of the information found to be incorrect at any stage, the candidature of my/our son/daughter for the Preparatory Course shall stand cancelled and action as deemed fit may be taken.				
Date:				
Place:				
SIGNATURE/LTI OF THE PARENTS - (FATHER)			(MOTHER)	